ANNUAL PROCUREMENT PLAN - GOOODS/WORKS/SERVICES

	PARENT MINISTRY	Ministry of Environment, Climate Change, and Forestry
	STATE DEPARTMENT	Forestry
	PROCURING ENTIRY	Kenya Forestry Research Institute
	FINANCIAL YEAR	2026-2027
	PERIOD	1st July 2026 - 30th June 2027
	COMMENCEMENT DATE	1st July 2026

S/No	Category	Procurement Description *	Procurement Category *	Quantity *	Unit of Issue *	Budget Line *	GL Code *	Estimated Unit Cost *	Estimated Total Cost *	Procurement Method
1	Works	Proposed establishment of Tree Nursery, Fencing and Water Supply at Mitunguu	Works	1	No	GoK	Development	20,000,000.00	20,000,000.00	ONT
2		Proposed Hydrological survey and Drilling and Equiping of Borehole at Taita Taveta Sub Centre	Works	1	No	GoK	Development	15,300,000.00	15,300,000.00	ONT
3		Proposed Chainlink Fencing of KEFRI Headquarter	Works	1	No	GoK	Development	3,000,000.00	3,000,000.00	RFQ
4		Proposed Establishment and Fencing of Nursery - Marsabit	Works	1	No	GoK	Development	2,000,000.00	2,000,000.00	RFQ
5		Proposed Establishment and Fencing of Nursery - Nyamira	Works	1	No	GoK	Development	4,000,000.00	4,000,000.00	RFQ
6		Proposed Establishment and Fencing of Nursery - Cheptongei	Works	1	No	GoK	Development	1,000,000.00	1,000,000.00	RFQ
7		Proposed Establishment and Fencing of Nursery - Kitale	Works	1	No	GoK	Development	1,000,000.00	1,000,000.00	RFQ
8		Removal of asbestos and re-roofing of buildings (Muguga and Londiani)	Works	1	No	GoK	Recurrent	1,900,000.00	1,900,000.00	RFQ
9		Proposed Renovation of Staff Houses	Works	1	No	GoK	Recurrent	1,900,000.00	1,900,000.00	RFQ
10		Supply , Installation, Testing and Commission Solar Powered Security Lighting System Fitted on Alluminium Post	Works	5	Works	GoK	Recurrent	160,000.00	800,000.00	RFQ
11		Proposed Construction of a Pit Latrine at Rongo Sub Centre	Works	1	No	GoK	Recurrent	350,000.00	350,000.00	RFQ
12		Provision of Repair, Servicing and Maintenance of Boreholes and Fire Hydrants	Works	2	Service	GoK	Reccurent	150,000.00	300,000.00	RFQ
13		Proposed Renovation of Repair of Seed Nurseries	Works	2	No	GoK	Recurrent	100,000.00	200,000.00	RFQ
14		Proposed Renovation of KEFRI Administrative Blocks - Londiani,Gede &Taita Taveta	Works	Lot	No	GoK	Recurrent	185,000.00	185,000.00	RFQ
15		Proposed Renovation of KEFRI Show Stands	Works	1	No	GoK	Recurrent	35,000.00	35,000.00	RFQ
16	Consultancy Servives	Provision of Professional Congress Organizer (PCO)	Services	1	Service	GoK	Reccurent	2,000,000.00	2,000,000.00	RFQ
17		Provision of development of JAZAMITI Business Case	Services	1	Service	GoK	Revenue	6,200,000.00	6,200,000.00	RFP
18		Comprehensive IUFRO 2029 Strategy Document	Services	1	Service	GoK	Revenue	2,000,000.00	2,000,000.00	RFP
19		Hydrological survey for drilling of borehole at KEFRI Taita Taveta	Services	1	Service	GoK	Development	300,000.00	300,000.00	RFQ
20		Provision of Environmental Impact assessment for Mitunguu,Removal of Asbestos and drilling of borehole in Taita Taveta	Services	3	Service	GoK	Development	500,000.00	1,500,000.00	RFQ
21		External editor consultant	Services	1	Service	GoK	Donor	500,000.00	500,000.00	RFQ
22	Non- Consulting Services	Provision of Staff Medical Insurance Cover	Services	1	No	GoK	Recurrent	100,000,000.00	100,000,000.00	ONT
23		Provision of Repair and Servicing of Motor Vehicles	Services	Lot	Service	GoK	Recurrent/Revenue/Development	32,041,640.00	32,041,640.00	Framework
24		Provision of Security, Guarding and Reception Services	Services	1	Service	GoK	Reccurent	26,000,000.00	26,000,000.00	ONT
25		Provision of Conference Facilities	Services	Lot	Service	GoK	Recurrent/Revenue/Development	29,693,000.00	29,693,000.00	RFQ
26		Provision of auctioneering services	Services	1	Service	GoK	Recurrent	1,000,000.00	1,000,000.00	RFQ
27		Provision of Printing Services	Services	Lot	Service	GoK	Recurrent/Donor	12,992,000.00	11,492,000.00	RFQ
28		Development of Abstract Submission System	Services	1	Service	GoK	Revenue	2,000,000.00	2,000,000.00	RFQ

29		Provision of Internet Services	Services	1	Service	GoK	Revenue	11,000,000.00	11,000,000.00	ONT
30		Provision of Microsoft Office 365 Email Collaboration Mailboxes Solution	Services	1	Service	GoK	Revenue	10,900,000.00	10,900,000.00	ONT
31		Provision of Cleaning and Sanitary Services	Services	1	Service	GoK	Reccurent	8,750,000.00	8,750,000.00	ONT
32		SD-WAN Firewall Supply, License Renewal, Designing, Installation, Testing and Commissioning of Network Equipment	Services	1	Service	GoK	Revenue	8,700,000.00	8,700,000.00	ONT
33		Provision of Air Tickets	Services	Lot	Service	GoK	Recurrent/Revenue/Development	7,600,000.00	7,600,000.00	RFQ
34		Provision of Licenses for Dynamics Business Central 365 ERP System	Services	1	Service	GoK	Revenue	7,200,000.00	7,200,000.00	ONT
35		Provision of Calibration of lab equipment in the Eco-Regions	Services	145	No	GoK	Recurrent	43,500.00	6,307,500.00	RFQ
36		Provision of Service Level Agreement for ERP Dynamics Business Central 365	Services	1	Service	GoK	Revenue	5,020,800.00	5,020,800.00	ONT/Contracted
37		Provision of Motor Insurance Cover	Services	1	Service	GoK	Recurrent	6,000,000.00	6,000,000.00	ONT
38		Provision of Ground and Landscaping Services	Services	1	Service	GoK	Reccurent	4,750,000.00	4,750,000.00	ONT
39		Group Life Assurance Scheme	Services	1	Service	GoK	Recurrent	4,500,000.00	4,500,000.00	RTD
40		Provision of Property Insurance Cover	Services	1	Service	GoK	Recurrent	4,000,000.00	4,000,000.00	RTD
41		Provision of Contracted Labour Services	Services	Lot	Service	GoK	Donor	3,830,000.00	3,830,000.00	RFQ
42		Supply, Configuration, Installation and Maintenance of Email Security Gateway	Services	1	Service	GoK	Revenue	2,800,000.00	2,800,000.00	RFQ
43		Provision of Cloud Backup Services for KEFRI Data Assets	Services	1	Service	GoK	Revenue	2,500,000.00	2,500,000.00	RFQ
44		Supply, Delivery, Installation, Configuration, and Maintenance of Bit Defender Premium Endpoint Security Licenses and 1-year Onsite Support for its Premium Endpoint Security.	Services	1	Service	GoK	Revenue	2,400,000.00	2,400,000.00	RFQ
45		Provision of Repair, Servicing and Maintenance of Lab Equipment	Services	Lot	Service	GoK	Reccurent	2,324,000.00	2,324,000.00	RFQ
46		Group Personal Accident /WIBA+(Plus)	Services	1	Service	GoK	Recurrent	2,000,000.00	2,000,000.00	RTD
47		Provision of Work Place Audit Services	Services	1	Services	GoK	Recurrent	1,500,000.00	1,500,000.00	RFQ
48		Provision of Kepair and Servicing of Generators	Services	Lot	Service	GoK	Recurrent	1,400,000.00	1,400,000.00	RFQ
49		Provision of Drone Services	Services	1	Service	GoK	Development	1,350,000.00	1,350,000.00	RFQ
50		Provision of Preventive Maintenance of Data Centre	Services	1	Service	GoK	Revenue	1,300,000.00	1,300,000.00	RFQ
51		Provision of Repair, Servicing and Maintenance of Water Pumps	Services	4	No	GoK	Reccurent	255,000.00	1,020,000.00	RFQ
52		Provision of Preventive Maintenance of End User ICT Equipment at KEFRI Headquarters, Central Highlands Eco Regional Programme (CHERP) and Forest Products Research Centre (FPRP)	Services	1	Service	GoK	Revenue	900,000.00	1,070,000.00	RFQ
53		Provision of Motor Vehicle Tracking Services	Services	1	Service	GoK	Reccurent	1,000,000.00	1,000,000.00	RFQ
54		Provision of Repair and Maintenance of the incinerator	Services	1	No	GoK	Recurrent	1,000,000.00	1,000,000.00	RFQ
55		Provision of Repair, Maintenance and Servicing of Telecommunication Headsets and Lines	Services	1	Service	GoK	Reccurent	1,000,000.00	1,000,000.00	RFQ
56		Provision of Repair, Servicing and Maintainance of Solar Seed Dryers	Goods	1	No	GoK	Development	1,000,000.00	1,000,000.00	RFQ
57		Provision of Repair, Servicing and Refill of Fire Extinguishers	Services	Lot	Service	GoK	Recurrent	900,000.00	900,000.00	RFQ
58		Provision of ISO Surveillance Audit Services	Services	1	Service	GoK	Recurrent	900,000.00	900,000.00	RFQ
59		Provision of Repair and Maintenance of Air Conditioners	Services	1	Service	GoK	Reccurent	700,000.00	700,000.00	RFQ
60		Provision of Board Medical Cover	Services	1	Service	GoK	Reccurent	800,000.00	800,000.00	RFQ
61		Provision of Media Advertisement (Television and Radio)	Services	Lot	Service	GoK	Reccurent	830,000.00	830,000.00	RFQ
62		Provision of Repair, Servicing and Maintenance of CCTV at KEFRI Headquarter	Services	1	No	GoK	Recurrent	500,000.00	500,000.00	RFQ
63		Provision of Repair and Maintenance of Photocopier Machines	Services	Lot	Service	GoK	Recurrent	500,000.00	500,000.00	RFQ
64		Provision of Motor Vehicle Valuation Services	Services	1	Service	GoK	Reccurent	500,000.00	500,000.00	RFQ
65		Provision of Repair, Servicing and Maintenance of Cold Rooms	Services	1	Service	GoK	Recurrent/	430,000.00	430,000.00	RFQ

66		Provision of Repair, Servicing and Maintenance of Wood Drying Kilns and Wood Working Machines	Services	1	Service	GoK	Revenue	330,000.00	330,000.00	RFQ
67		Provision of OSHA and Environmental Audit Services	Services	2	Service	GoK	Reccurent	100,000.00	200,000.00	RFQ
68		Provision of Sanitary Services	Services	Lot	Service	GoK	Recurrent	150,000.00	150,000.00	RFQ
69		Provision of Repair and Servicing of Lawn Moorers	Services	Lot	Service	GoK	Recurrent	120,000.00	120,000.00	RFQ
70		Provision of Annual stack emmission testing of the incinerator and Biannual effluent parameter testing	Services	Lot	Services	GoK	Recurrent	160,000.00	160,000.00	RFQ
71		Provision of Repair, Servicing and Maintenance of Quarantine Electronic Door Systems	Services	1	Service	GoK	Reccurent	30,000.00	30,000.00	RFQ
72	Goods - ICT	EDMS Server for ERP Document Management with SharePoint and Active Directory Domain Services	Goods	1	No	GoK	Revenue	8,980,000.00	8,980,000.00	ONT
73		Provision of KEFRI Eboard System with Associated Hardware Accessories (Complete with Ipads for the Board)	Goods	1	Lot	GoK	Revenue	3,600,000.00	3,600,000.00	RFQ
74		Active Directory Server	Goods	1	No	GoK	Revenue	1,800,000.00	1,800,000.00	RFQ
75		Standard Laptops	Goods	9	No	GoK	Recurrent	200,000.00	1,800,000.00	RFQ
76		Computer Accessories	Goods	Lot	Pcs	GoK	Revenue	1,200,000.00	1,200,000.00	RFQ
77		Desktop Computer	Goods	10	No	GoK	Revenue	150,000.00	1,500,000.00	RFQ
78		M6 MacBook Pro/Ultra Laptop Computer	Goods	2	No	GoK	Revenue	525,000.00	1,050,000.00	RFQ
79		Random access memory RAM	Goods	1	No	GoK	Revenue	900,000.00	900,000.00	RFQ
80		Multifunctional 3 in 1 Black and White Printer	Goods	5	No	GoK	Recurrent	120,000.00	600,000.00	RFQ
81		Monochrome black and white Printer	Goods	8	No.	GoK	Recurrent	70,000.00	560,000.00	RFQ
82		Network switch and 3KVA rackmount UPS	Goods	1	No	GoK	Main Project	450,000.00	450,000.00	RFQ
83		Uninterruptible Power Supply UPS - 1KVA	Goods	14	No.	GoK	Recurrent	20,000.00	280,000.00	RFQ
84		Photocopier Machine 3 in 1	Goods	2	No	GoK	Recurrent	550,000.00	1,100,000.00	RFQ
85		Multifunctional 3 in 1 Colour Printer	Goods	1	No	GoK	Recurrent	120,000.00	120,000.00	RFQ
86		Paper Shredder	Goods	4	No	GoK	Recurrent	50,000.00	200,000.00	RFQ
87	Goods - Motor Vehicle	Supply, Delivery and Fitting of Motor Vehicle tyres	Goods	1	LOT	GoK	Recurrent	3,200,000.00	3,200,000.00	RFQ
88		Motor Vehicle First Aid Kit	goods	3	No	GoK	Recurrent	3,500.00	10,500.00	RFQ
89		Motor Vehicle Batteries	Goods	Lot	Nos	GoK	Recurrent	66,000.00	66,000.00	RFQ
90		Supply, Delivery and Fitting of Motorcycle tyres	Goods	2	No	GoK	Recurrent	3,500.00	7,000.00	RFQ
91		Generator Batteries	Goods	10	No	GoK	Recurrent	20,000.00	200,000.00	
92	Goods - Lab Apparatus	pH metre probes-Horiba	Goods	2	No	GoK	Recurrent	70,000.00	140,000.00	RFQ
93		pH/Conductivity metre	Goods	1	No	GoK	Recurrent	120,000.00	120,000.00	RFQ
94		Sunto % type	Goods	1	No	GoK	Recurrent	40,000.00	40,000.00	RFQ
95		Digital weighing scale	Goods	2	No	GoK	Recurrent	15,000.00	30,000.00	RFQ
96		Ranging rod	Goods	4	No	GoK	Recurrent	4,500.00	18,000.00	RFQ
97		Height measuring rod	Goods	3	No	GoK	Recurrent	5,000.00	15,000.00	RFQ
98		Plastic Petridish	Goods	275	Pcs	GoK	Recurrent	40.00	11,000.00	RFQ
99		Analytical electronic weighing scale	Goods	1	Pcs	GoK		10,000.00	10,000.00	RFQ
100		GPS	Goods	3	No	GoK	Recurrent	3,000.00	9,000.00	RFQ
101		Germination trays /troughs 8.5ltrs rectangular	Goods	8	Pcs	GoK	Recurrent	1,000.00	8,000.00	RFQ
102		Secateurs	Goods	2	No	GoK	Recurrent	3,500.00	7,000.00	RFQ
103		Purchase of A4 lamination porches	Goods	2	Pkt	GoK	Recurrent	2,500.00	5,000.00	RFQ
104		Measuring rod 5mm	Goods	1	No	GoK	Recurrent	5,500.00	5,500.00	RFQ
105		petri dishes 90mm glass	Goods	35	Pcs	GoK	Recurrent	130.00	4,550.00	RFQ
106		Diameter tape	Goods	3	No	GoK	Recurrent	1,250.00	3,750.00	RFQ
107		Tape measure 100mtrs	Goods	5	No	GoK	Recurrent	350.00	1,750.00	RFQ
108		hand cloves	Goods	5	Pair	GoK	Recurrent	300.00	1,500.00	RFQ
109		Hand wash containers	Goods	6	Pcs	GoK	Recurrent	1,200.00	7,200.00	RFQ
110		fase masks	Goods	7	Boxes	GoK	Recurrent	500.00	3,500.00	RFQ
111		quick moisture meter	Goods	1	No	GoK	Recurrent	3,000.00	3,000.00	RFQ
112		Filter paper No 1 110MM ,cellulose circular	Goods	1	Pkts	GoK	Recurrent	3,200.00	3,200.00	RFQ
113		Stainless steel sieve (small)	Goods	2	No	GoK	Recurrent	100.00	200.00	RFQ
114		Foot pedal litter bin 20lts	Goods	1	No	GoK	Recurrent	2,450.00	2,450.00	RFQ
115		Micro-pipettes	Goods	1	No	GoK	Recurrent	1,500.00	1,500.00	RFQ
116		Micro-pipettes tips	Goods	1	pkt	GoK	Recurrent	450.00	450.00	RFQ
117		Lab sample tray	Goods	1	No	GoK	Recurrent	350.00	350.00	RFQ
118		Absorbent cotton wool 400gms	Goods	1	Roll	GoK	Recurrent	600.00	600.00	RFQ

119		Labels (K15)	Goods	1	pkt	GoK	Recurrent	200.00	200.00	RFQ
120		Scalple blade size 4	Goods	1	pkt	GoK	Recurrent	450.00	450.00	RFQ
121		Pair of Scissors (big ize)	Goods	1	Pcs	GoK	Recurrent	300.00	300.00	RFQ
122		Masking tape 18mm*20 yards	Goods	2	Pcs	GoK	Recurrent	250.00	500.00	RFQ
123		Non-Absorbent cotton wool 400g	Goods	1	Roll	GoK	Recurrent	400.00	400.00	RFQ
124	Goods - KEWASIP	Purchase of biochar	Goods	2500	No	Donor	Main Project	1,500.00	3,750,000.00	RFQ
125		Purchase of hydrogel	Goods	1000	No	Donor	Main Project	2,250.00	2,250,000.00	RFQ
126		Production of training materials	Goods	1000	No	Donor	Main Project	200.00	200,000.00	RFQ
127		Fabrication of biochar kilns	Goods	200	No	Donor	Main Project	30,000.00	6,000,000.00	RFQ
128		Fabrication of briquettes making equipment	Goods	200	No	Donor	Main Project	30,000.00	6,000,000.00	RFQ
129		Fabrication of livestock feeds making equipment	Goods	200	No	Donor	Main Project	45,000.00	9,000,000.00	RFQ
130		Chemical extraction and pestcide production machines	Goods	Lot	Pcs	Donor	Main Project	6,000,000.00	6,000,000.00	RFQ
131	Goods - Furniture	Metallic safe Cabinet	Goods	2	No	GoK	Recurrent	50,000.00	100,000.00	RFQ
132		Semi -Executive high back chairs	Goods	3	No	GoK	Recurrent	25,000.00	75,000.00	RFQ
133		Executive Office desk with lockable drawers	Goods	1	No	GoK	Recurrent	60,000.00	60,000.00	RFQ
134		Office Desk	Goods	5	No	GoK	Recurrent	30,000.00	150,000.00	RFQ
135		Procurement of Catalinar chairs/ Conference Chairs	Goods	15	No	GoK	Recurrent	4,500.00	67,500.00	RFQ
136		Office Curtains	Goods	Lot	No	GoK	Recurrent	245,000.00	245,000.00	RFQ
137		Orthopaedic Chair	Goods	3	No	GoK	Recurrent	60,000.00	180,000.00	RFQ
138		High Back Office Chairs	Goods	11	No	GoK	Recurrent	15,000.00	165,000.00	RFQ
139	Goods - Drugs & Dressing	Supply and Delivery of assorted Clinical Drugs and Dressings	Goods	Lot	No	GoK	Revenue	2,066,844.00	2,066,844.00	RFQ
140	Goods - Stationery	Supply and Delivery of Assorted Office Stationery	Goods	Lot	No	GoK	Recurrent/Revenue/Donor	4,868,275.00	4,868,275.00	RFQ
141	Goods - Chemicals and Reagents	Supply and Delivery of assorted chemicals and reagents	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	2,751,440.00	2,751,440.00	RFQ
142	Goods - Hardware Materials	Supply and Delivery of Assorted Hardware, Electrical, Plumbing and Painting Materials	Goods	Lot	No	GoK	Recurrent/Revenue/Donor	3,028,370.00	3,028,370.00	RFQ
143	Goods - Fungicides & Insecticides	Supply and Delivery of Fungicides and Insecticides	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	645,000.00	645,000.00	RFQ
144	Goods Forest Materials	Supply and Delivery of Forest Materials	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	3,823,500.36	3,823,500.36	RFQ
145	Goods - Cleaning Materials	Supply and Delivery of Cleaning Materials	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	1,595,920.00	1,595,920.00	RFQ
146	Goods - Food Stuff	Supply and Delivery of Dry Food Stuff	Goods	Lot	Kgs	GoK	Revenue	2,767,270.00	2,767,270.00	RFQ
147		Supply and Delivery of Perishable Food Stuff (Vegetables and Fruits)	Goods	Lot	Kgs	GoK	Revenue	1,147,930.00	1,147,930.00	RFQ
148		Supply and Delivery of Meat Products	Goods	Lot	Kgs	GoK	Revenue	5,245,980.00	5,245,980.00	RFQ
149	Goods - Seed Packaging	Supply and Delivery of Seed Packaging Materials	Goods	Lot	Pcs	GoK	Development	1,500,500.00	1,500,500.00	RFQ
150	Goods - Fuel	Fuel and Lubricants	Goods	174,756	Litres	GoK	Recurrent/Revenue/Donor/Development	200.00	34,951,200.00	Framework
151	Goods - Assorted Toners & Catridges	Supply and Delivery of Assorted Toners & Catridges	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	5,008,000.00	5,008,000.00	RFQ
152	Goods - Uniforms & Protective Clothings	Supply and Delivery of Proctective Clothings and Uniforms	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	3,631,900.00	3,631,900.00	RFQ
153	Goods - Promotional Materials	Supply and Delivery of Promotional Materials	Goods	Lot	No	GoK	Recurrent/Revenue/Donor/Development	993,330.00	993,330.00	RFQ
154	Goods - Water Equipment	Water Pump	Goods	1	No	GoK	Recurrent	90,032.00	90,032.00	RFQ
155		Submersible Water Pump	Goods	1	No	GoK	Recurrent	25,000.00	25,000.00	RFQ
156	Goods - Aerials Seeding	Supply and Delivery of Seed Ball	Goods	2745	Kgs	GoK	Development	600.00	1,647,000.00	
157	Goods - Cutleries	Supply and Deliver of Cutlerries & Kitchen Equipment	Goods	Lot	No	GoK	Revenue	720,000.00	720,000.00	RFQ
								Total Procurement Plan Budget	524,796,781.36	

							30% allocation to Youth, Women & PWD's-AGPO	157,439,034.41	
							2% of the total allocation AGPO -allocated for Firms owned by PWD's	3,148,780.69	
							40% Local Content-Buy Kenya -Build -Kenya	209,918,712.55	

							Summary by Category		
							Works	51,970,000.00	
							Consutancy Services	12,500,000.00	
							Non-Consutancy Services	321,498,940.00	
							Goods	138,827,841.36	
							Total	524,796,781.36	

							Summary by Source of Funding		
							GoK	424,663,721.36	
							KEWASIP	96,288,500.00	
							GIZ	1,249,960.00	
							ACIAR	1,650,800.00	
							Franklina	424,900.00	
							JIFPRO	518,900.00	
							Total	524,796,781.36	

Paul Nyathore, PhD	Designation	Manager - SCM	Signature		Date	25th June 2026
Jane W. Njuguna, PhD	Designation	Director General	Signature		Date	25th June 2026
LT Gen (Rtd) Walter Koipaton	Designation	Chair of the Board	Signature		Date	25th June 2026